36th Annual General Meeting Minutes

Tuesday, June 14, 2022. 7:00 PM

Via Zoom: https://us02web.zoom.us/j/82548728179

1. Call to order and welcome: Linda Churchill
   - Linda called the meeting to order at 7:03pm
   - 32 members attended via zoom. Quorum reached
   - Treaty 6 territory acknowledgement
   - Reminder to all members to pay their 2022/23 membership fee of $5
   - Available for review online for this meeting:
     - 36th AGM Agenda
     - 36th Annual Report
     - 35th AGM Minutes – June 8, 2021
     - Special Resolution Meeting – November 30, 2021

2. Past Minutes
   - 35th Annual General Meeting – June 8, 2021
     Linda Churchill made a MOTION to accept the minutes as presented. Cynthia Zutter SECONDED the motion. All in favour was asked and the motion was CARRIED.
   - Special Resolution Minutes – November 30, 2021
     Linda Churchill made a MOTION to accept the minutes as presented. Cynthia Zutter SECONDED the motion. All in favour was asked and the motion was CARRIED.

3. Message from the President – Linda Churchill

   It is with great pleasure that I am reporting to you, our members, with the accomplishments of WINGS for the fiscal year of April 1, 2021 to March 31, 2022. Whenever we can report we have saved lives, we can consider it a very successful year. From inception, WINGS has supported more than 4,000 women and children. That is a really big number. Family violence is ever present, but with Covid isolation and lockdown the number of people seeking refuge from violence grew. While striving to be a Centre of Excellence is the ultimate goal of WINGS' governance, in the past fiscal year all markers put WINGS closer to that achievement.

   Domestic Violence takes many forms, but you need to know how important your support is. The women accessing the supports at WINGS are at an extreme level of danger of lethality by an estranged partner. WINGS' program is not set up for single women. Thus, you understand that all the women who enter the shelter will bring their children, who are witness to or also victims of this violence. As a community, we need to do better – this is not acceptable. Each one of us must advocate for these families. We can donate items, donate funding, volunteer, be a Board Member,

or simply buy a yearly membership to show support. By respecting, supporting, and believing these women, we find how strong and resilient they are and continue to be as they learn how to cope with and heal from their situations.

The staff at WINGS are unique and dedicated individuals. There never could be enough praise for their dedication to the moms and the children. The counseling staff supports the moms moving forward to independent, healthy living. The overall goals are for best possible outcomes for the family members. Staff strive to identify and reduce barriers. Safety is primary. Reduction of their barriers, including poverty, is constantly at the forefront. Program goals are most often exceeded because of staff excellence. Kathy Collins, Executive Director, was hired in September 2020 and inherited the onslaught of trial-and-error protocols for Covid. She has weathered this storm like a champion, with her staff falling into line to do the right things. Mine is a simple thank you to staff. You are the reason WINGS is a Centre of Excellence.

Another important component of WINGS is the 15 dedicated Board Members. This Board, a Governance Board, is committed to ensuring Best Practices in Financial and Risk Management, Centre of Excellence programs, Health and Wellness of Staff, and so much more. Recently WINGS' Board met for an in-person workshop. It was an informative day learning what excellent skills and educational backgrounds we have to draw from. Zoom was/is a necessary substitute during Covid safety, but nothing replaces the personal interaction we experienced. Thank you to the Board of Directors for your unwavering volunteer support.

4. Executive Director's Report - Kathy Collins

Kathy welcomes everyone to WINGS' 36th Annual General Meeting. This past year has been one of growth and challenges at WINGS. It feels as though we have come through the pandemic and are now in the process of rebirth! Everyone associated with WINGS exercised considerable effort to ensure residents and staff remained safe while at WINGS. So much has happened in the last few months that is sometimes seems difficult to recall all the wonderful things that have occurred in amongst the interruptions of COVID outbreaks. Here are some of the more exciting things that have been happening at WINGS over the past year.

We were able to reintroduce in-person programming for women, children, and teens. This has been remarkable and has buoyed both staff and residents and has decreased the feelings of isolation. The Rocky Forest Daycare picked up steam this past year with more children in all age categories attending and thriving with the care and programs offered by staff. Fund development has been successful despite all the barriers the pandemic threw in our path (take that COVID!). In September we launched our first ever WINGMAN campaign. And both the Make-Believe Ball and Mother's Day Tea were resounding successes!

This year our Board Chair, Linda Churchill, and long-time board members Katie Clackson, Mark Thibeault, Sister Margarete St. John, and Dr. Cynthia Zutter are leaving the Board of Directors for their mandatory year off. I want to express my appreciation to them for their many hours of work and commitment to WINGS and personally for the support they have provided me during my tenure.

I am more grateful than ever for the incredible team and staff members who consistently provide exceptional service, and who have demonstrated outstanding commitment, flexibility, and perseverance throughout the year. Our volunteers have also shown amazing dedication, continuing to give of their time and energy to support our work. Our volunteer Board of Directors has done extraordinary work in providing governance and support to WINGS. We thank each staff member, volunteer, and Board Member for their tireless efforts, now and always.

We must acknowledge and thank both the provincial and federal governments who provided COVID funding this past year that allowed WINGS to remain operational through the pandemic. Finally, many thanks to our friends, donors, partners, and funders. You sustain the work we do and ensure that we can continue supporting those community members who need us most. We look forward to seeing you again in person as soon as we are all able.

5. Financial Report – Ashley Moisey

Ashley presented the Financial Report, which included the financial statements as of March 31, 2022. Ashley briefly outlined revenues, expenditures, and fund balances; no adjustments made. Ashley then opened the floor to questions.

- Ashley made a MOTION to accept all reports as presented including the audited financial statements for the 2021 – 2022 fiscal year. Carmen Werbowetsky SECONDED the motion. All in favour was asked and the motion was CARRIED unanimously.
- Ashley made a motion to appoint Kingston Ross Pasnak as Auditors for WINGS' 2022-2023 fiscal period. Cynthia Zutter SECONDED the motion. All in favour was asked and the motion was CARRIED unanimously.

6. Nominations Report – Katie Clackson

Katie Clackson presented the nominations report. The WINGS of Providence Society Board of Directors is comprised of up to 15 members in accordance with the WINGS bylaws.

- Appointed
  - Parm Johal was appointed to the Board in March 2022
  - Ashley Moisey was appointed to the Board in August 2021
  - Sr. Rezebeth Noceja, by appointment from the Sisters of Providence

- Board Retirees: *According to WINGS Bylaws, Board Members must take a mandatory 1-year absence following 2 consecutive (3 year) terms of service (total of 6 years).*
  - Linda Churchill began her career at WINGS when it opened in 1987. After 28 years of service, Linda announced her retirement in December 2014. While Linda embraced retirement, she whole heartedly decided to join WINGS Special Events Committee and let her name stand for election to the Board of Directors in 2016. Linda's knowledge of WINGS programs and services as well as her 28 years of working hand in hand with the world's best volunteers, staff, and generous donors made Linda an invaluable addition to WINGS Board. Last year, Linda graciously stepped into the role of President. Her knowledge in the area of family violence prevention and understanding of WINGS history has been incredibly beneficial to the Board. Linda has served on numerous committees

through the years and will continue to remain an active member of the Special Events and Community Engagement Committee of which we are very grateful.

- Katie Clackson is a criminal lawyer at an Edmonton law firm. In her practice, Katie regularly sees families impacted by domestic violence. She was motivated to join the Board of WINGS to help end the cycle of family violence which brings people in contact with the criminal justice system. Katie joined the Board in the fall of 2016 and has served as Vice-President since 2020. She served on the Community Engagement Committee and is Chair of the Governance & HR Committee. Katie was instrumental in updating WINGS Bylaws to meet the current realities of the society, as well as the continued optimization of Board governance practices and processes. As a mom of two young girls, Katie is passionate about women's issues and giving young women the tools to be strong and confident in their relationships. We thank Katie for her wonderful work and dedication to WINGS.
- Dr. Cynthia Zutter has brought valuable skills, experiences, connections, and ideas to the table to help support the long-term vision of WINGS. In addition to serving on the Finance, Risk, and Capital Planning Committee, she is also Chair of the Community Engagement Committee where her creative thinking has helped propel WINGS forward in increasing public awareness and community support. Cynthia is currently the Board Secretary. Cynthia is an anthropology professor at MacEwan University. For the past two decades, she has been working at MacEwan where her time is spent both mentoring and guiding students to understand their local communities and make choices that are respectful for all. Cynthia and her family have been passionate supporters of WINGS organization for over ten years and have wonderful memories from the Mother's Day Tea celebrations, Ladies Night Out and other events. Thank you to Cynthia for her exceptional work, dedication, and guidance throughout the years.

- Resignations:
  - Todd Crawshaw was appointed to the Board in March of 2022. He is the current Executive Director of the Edmonton Jazz Society which oversees operations of the Yardbird Suite, the city's long-running jazz venue. He has held many cultural leadership roles, including marketing instructor in MacEwan's Arts and Cultural Management Program, and during the recent pandemic shutdowns created an online radio station called Big E Radio. We thank Todd for his time on the Board and hope that he keeps in touch with WINGS.
  - Mika Friesen served as Treasurer on the Board of Directors for two years and also Chaired the Finance, Risk, and Capital Planning Committee. Mika's work as a Chartered Professional Accountant as well as her experience in nonprofit work and property management proved to be a great asset to WINGS. We thank Mika for her financial acuity, as well as her sincere dedication to helping vulnerable women and children create safe, healthy futures.
  - Jonathan Kitteringham served on WINGS Board of Directors since 2009. In addition to his role as Secretary for many years, Jon served on the following committees: Special Events, Home Next Door, and Community Engagement (Chair). Jonathan's professional expertise in IT was instrumental in the important advances WINGS has made in the areas of community engagement, social media communications, fund development, as well as raising our profile in the community. Jonathan was integral in the creation and

management of WINGS website for many years, of which the board and staff are extremely grateful.

- Nicholas Leong was introduced to WINGS by way of Shoppers Drug Mart's annual LOVE YOU women's health campaign; a fundraising program through which local women's charities and initiatives are supported. Nick fulfilled the role of Secretary for a portion of his 5-year service on the Board and was a valuable member of the Community Engagement Committee. Nick distinguished himself as a thoughtful and tenacious steward of the organization and excelled in the area of fund development and community relations.
- Sr. Margarete St. John will be taking her sabbatical with the Sisters of Providence, and will be unable to further fulfill her appointment on the Board of Directors.
- Mark Thibeault was appointed to WINGS Board of Directors in 2018. He was an excellent addition given his expertise and work with ATB Financial as the Director of Deposit and Banking Specialty Solutions, with a focus on public sector and not-for-profit clients. Prior to ATB, Mark worked with a regional pharmacy chain supporting all aspects of the organization including store acquisition and overall operations. As a result of Mark's insight and experience in financial management, he served on the Finance, Risk, and Capital Planning Committee, where his skill set helped to establish financial policies and strategies to ensure proper care and custody of WINGS finances.

The Governance & HR Committee proposed election of the following people for a three-year term each, bringing the number of Board members to 13.

1. James Cregan
2. Pat Garrett
3. Tami Wetmore
4. Dr. Moira F. Juliebo Walker

- *These nominations were duly submitted in writing 30 days prior to this annual meeting.*
- *Nominee's Bios were made available for members to review in the 36th Annual Report*.

Katie Clackson made a MOTION to accept the nominations report. Jennifer Morrison SECONDED the motion. All in favour was asked and the motion was CARRIED.

The WINGS Board of Directors for the 2022-23 fiscal are as follows:

James Cregan
Tami Wetmore
Ashley Moisey
Dr. Moira F Juliebo Walker
Pat Garrett
Suzanne Harbottle
Parm Johal
Anani Klutse
Anna Mayer
Marcia McDonald
Jennifer Morrison
Sr. Rezebeth Noceja
Carmen Werbowetsky

7. Adjournment

- Linda Chuchill moved to adjourn the meeting at 7:38pm and thanked everyone who attended.
- Memberships available online $5.00.
- Following the Annual meeting there was a brief Board of Director's meeting for election of officers.

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