



33rd Annual General Meeting Minutes
Tuesday, June 11, 2019. 7:00 PM
Providence Renewal Centre 3005 - 119 Street

1. Opening prayer - Sister Germaine Chalifoux, SP

Sister Germaine Chalifoux opened with a prayer for the moms and children living at WINGS and the Home Next Door. She asked for a blessing upon WINGS' dedicated staff, Board members, volunteers, and generous benefactors who make it possible for the families to receive the help that they need. Thank you Sister Germaine.

2. Call to order and welcome: Cathy Jo Kickham

Cathy Jo Kickham called the meeting to order at 7:00pm (Annual reports were distributed to each guest upon arrival). About 40 members were in attendance. It was a pleasure to see so many guests at the meeting.

3. Minutes of the Last Annual General Meeting – June 12, 2018

The minutes of the meeting held Tuesday, June 12, 2018 were made available for attendees. Dr. Moira Walker made a MOTION to accept the minutes as presented. Glenn Quinn SECONDED the motion. All in favour was asked and the motion was CARRIED.

4. Message from the President – Cathy Jo Kickham

Cathy Jo reported that WINGS had another successful year of assisting families and helped 106 women and 215 children at WINGS, HND and Community Outreach who have experienced family violence. This is a life changing experience for all of the families.

Cathy Jo was pleased to report that the Board and Executive Director, Pat Garrett, have successfully completed a 3 year Strategic Plan. It was a large undertaking and required a significant amount of work. At the core of this strategic plan is a vision for WINGS that is focused on delivering new, creative and collaborative ways to maximize long-term outcomes for the women and families served. As the Board pursues this strategy, future plans and activities will be designed to support the most critical of outcomes – a permanent transition to a life free of domestic violence. In the coming fiscal year, the Board will be undertaking a review of WINGS' policies and bylaws which will serve as a roadmap for directors, and contain key information on the organization, its strategy, and its governance structures and processes.

In the past fiscal year, new standing committees were implemented which include Finance, Risk and Capital Planning, Governance and HR, and Community Engagement. Committee members have

been working diligently on creating Terms of Reference and work plans so that the groups are functioning at their highest possible level.

Cathy Jo thanked the four board members who will be returning for a second term: Katie Clackson, Jonathan Kitteringham, Linda Churchill, and Dr. Cynthia Zutter. WINGS is grateful for their dedication and continued service on the Board.

Cathy Jo thanked Pat Garrett again for her incredible leadership, and WINGS' staff who work tirelessly to assist the women and children with the many challenges they are facing. Cathy Jo acknowledged Sharon Harding, who worked very hard in helping to prepare the Audited Financial Statements.

Cathy Jo ended by thanking all of the members for their generosity and dedication to WINGS. The slower economy has affected all non-profits in Alberta and the Board and staff are appreciative of their continued support. WINGS will continue to move forward with the help and support of many including its exceptional staff, collaborative sector partners, expert academics, generous funders and donors, and with the inspiring families served.

5. Executive Director's Report - Patricia Garrett

Pat read her Director's report and thanked all the WINGS' staff, friends, supporters and Board members for attending. Pat asked staff members in attendance to stand and wave. Staff members received a round of applause. Pat expressed how proud the Board of Directors and staff at WINGS are to celebrate thirty-three years of service to women and children healing from the impact and trauma of family violence.

Pat reiterated WINGS commitment to providing the most effective, trauma informed services to women and children who have escaped abuse. Maintaining and operating WINGS - 2nd Stage Shelter, and the Home Next Door which offers affordable/social housing, provides the core of WINGS programming. The WINGS child care and Rocky Forest Daycare located in the Home Next Door provides a safe, creative, and fun environment for children as well as removes barriers for their mothers to move forward with their lives. The wonderful new youth room (Kristie's Room), provides a warm, safe, and exciting space for school aged children and teens to have fun, while having groups that cover life skills, healthy relationships, family violence and bullying. It certainly takes a dedicated group of concerned citizens to keep WINGS growing stronger.

There is still much to do to end family violence and together we can make a difference. Pat expressed that it has been a privilege to work with so many dedicated volunteers, supporters, donors and staff who have helped WINGS grow stronger over the past 33 years. Pat encouraged the guests to stay for refreshments.

6. Financial Report – Tami Wetmore

Tami presented the Financial Report which included the financial statements as of March 31, 2019. Tami briefly outlined revenues and expenditures and reported that there were no adjustments to the Audited Financial Statements. It is the goal of the Board to build WINGS' reserve in the 2019-2020 fiscal year. Tami then opened the floor to questions.

- Tami Wetmore made a MOTION to accept all reports as presented including the audited financial statements for the 2018 – 2019 fiscal year. Linda Churchill SECONDED the motion. All in favour was asked and the motion was CARRIED.
- Tami Wetmore made a motion to appoint Kingston Ross Pasnak as Auditors for WINGS' 2019-2020 fiscal period. Heidi Watson SECONDED the motion. All in favour was asked and the motion was CARRIED.

7. Nominations Report – Cathy Jo Kickham

Cathy Jo Kickham read from the nominations report. Cathy Jo thanked Ellie Merrick for her many years of dedication to WINGS, and to her commitment to helping women break the cycle of family violence for themselves and their children. After 12 years of service, Ellie Merrick has resigned from the Board of Directors, however, she will remain close friends with WINGS and continue in a volunteer capacity. Cathy Jo also thanked Leigh Newton who has resigned after 5 years of service. Leigh contributed in many areas including the Executive Committee in which she was Treasurer, as well as the special events committee. In December of 2018, Tami Wetmore was appointed to the Treasurer position.

In April 2019, Nicholas Leong resigned from the Secretary position. Nicholas will remain on the Board of Directors and actively involved in fundraising and on the Community Engagement Committee. In March 2019, Sarah Doyle resigned; the Board wishes her all the best in her future endeavours.

Cathy Jo called up Board member Mark Thibeault to read the first half of the Board Nominee Bios and then Cathy Jo read the last half. Cathy Jo then welcomed new and returning Board members for the 2019-20 fiscal year.

Board Nominees: Linda Churchill, Katie Clackson, Jonathan Kitteringham, Dr. Cynthia Zutter, Hannah Barrington, Mika Friesen, and Dr. Moira Walker.

Resignations: Ellie Merrick, Leigh Newton, and Sarah Doyle.

*These nominations were duly submitted in writing 30 days prior to the annual meeting.

Cathy Jo Kickham made a motion to accept the nominations report. Glenn Quinn SECONDED the motion. All in favour was asked and the motion was CARRIED.

The WINGS Board of Directors for the 2019-20 fiscal year will be:

Cathy Jo Kickham

Mika Friesen

Tami Wetmore

Mark Thibeault

Hannah Barrington

Linda Churchill

Katie Clackson

Jonathan Kitteringham

Nicholas Leong

Glenn Quinn

Sister Margarete St. John

Moira F Juliebo Walker

Heidi Watson

Cynthia Zutter

This will bring the WINGS' Board of Directors to 14 members, which leaves one vacancy. The WINGS' Board of Directors is a strong group of dedicated community based volunteers who govern WINGS.

8. Adjournment

Cathy Jo moved to adjourn the meeting at 7:38pm and thanked everyone who attended and encouraged guests to stay for refreshments. She reminded members that there is still 1 vacancy on the Board of Directors left to be filled.

Refreshments Served. Memberships were made available \$5.00.

- **Following the Annual meeting there was a brief Board of Director’s meeting for election of officers.**

**WINGS of Providence, P.O. Box 32141, Edmonton, AB. T6K 4C2 www.wingsofprovidence.ca
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Board Signature

Board Signature

Date of approval

Recording Secretary